



ANNUAL REPORT

2017-2018



WHO WE ARE

The Kirribilli Centre (TKC) is an independent, non-profit, community-based organisation that delivers a range of programs, services and events that respond to a broad spectrum of local community interests and needs.

OUR MISSION

To provide services that strengthen and serve our community sustainably

WHAT WE OFFER

The TKC is a welcoming place for the community of North Sydney to meet, relax, heal, create and learn. It offers heritage rooms for hire, an extensive library collection, a play group run by parents, an affordable training café, art and entertainment events as well as a wide range of information and classes for all age groups.

The TKC also manages the popular Kirribilli Markets and the reputable Bradfield Park Carers Program for carers of people with a mental illness.

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OUR COMMUNITY

Bringing people together and supporting those most in need.

We are absolutely delighted to welcome everyone from as young as a few months to as old as 90 plus (and everyone in-between).

This year our wonderful community has come together to support charities and those most in need. Our knitters out-did themselves, with hundreds of handmade knitted goods going to the homeless. Our Share the Dignity drive was again the largest number of sanitary items collected from TKC, which go to women in shelters, homeless women and those finding it tough.

Our Christmas lunch for the socially isolated members of our community was a lovely afternoon. We would like to thank North Sydney Council for their assistance in making this event an afternoon to remember.

MESSAGE FROM THE CHAIR

The very essence of The Kirribilli Centre is about people working together who are committed to making our community a place where everyone can feel included, supported and engaged. From our dedicated members of staff and voluntary board members, to our pool of generous volunteers and loyal supporters from local government and business, everyone has dedicated a lot of time to building an even stronger community centre in 2018.

In this spirit of working together, this year the Board has been jointly co-chaired for the first time. It's been a year of big change at TKC and it was decided to elect two co-chairs at last year's AGM, each of us with a unique set of skills and experience to help our new GM fit into his role as seamlessly as possible.

We'd like to use this opportunity to both officially, and very warmly, welcome Carl as our new GM and thank him for so ably steering the Centre forward into a new chapter. Carl comes to us from the Engadine Community Centre, where he spent seven years in a similar role. Engadine's loss is Kirribilli's gain, with Carl already becoming a valuable member of both TKC and the local community.

The Government's introduction of the NDIS (National Disability Insurance Scheme) this year has brought sweeping changes to many organisations like our own. With the withdrawal of much of the financial support we previously enjoyed, and put to great use to support our carers, TKC has had to make changes to the Bradfield Park Carers

Program (BPCP). We have begun offering Peer Support training and other programs to empower each other. Our social programmes were highly valued by our carers and the BPCP staff are already looking at ways to re-invent some of these in 2019.

Staff have continued to work with the community to address their changing needs by offering new courses and classes. They have increased the number of our most popular classes, including yoga, which continues to grow in popularity.

Our staff have also worked hard to promote room hire this year, which has resulted in an increase in revenue over the past 12 months and more awareness in the local community about the facilities the Centre offers. The markets continue to attract locals and many visitors each weekend and continue to be one of TKC's most valuable income sources. We finished the year in a position of financial strength, ready to reinvest back into the community in 2019.

To ensure the Board maintains and delivers sound governance, financial and HR accountability to TKC, the directors undertook new board training this year. Everyone on the Board has worked particularly hard during this period of change over the past 12 months and we would like to thank all of them for their valuable contribution. We are sorry to accept the resignation of Cathryn Gross who has served on the Board for the past four years. Cathryn has been a valuable member of our team over this time


and we will miss her sense of humour and intelligent contribution. We have several other board members who have now served for more than seven years, so to ensure a succession plan moving forward, we are looking to recruit some new directors who will stand for election for the TKC Board in 2019.

We would like to thank all the staff for making Carl feel so welcome and for their valuable contribution in helping TKC grow into an even stronger community resource this year. Our staff and Centre have continued to be supported in 2018 by a loyal and dedicated team of volunteers, several of whom have volunteered with us for a number of years. Your time and effort are both greatly appreciated.

Last, and certainly not least, we would like to thank our network of external organisations that continue to support us year-on-year. In particular, we would like to acknowledge the financial support and ongoing advice from the North Sydney Council, whenever required, to ensure the Centre runs as smoothly as it does on a day-to-day basis.

There are a lot of new and exciting initiatives being tabled by both TKC staff and the Board, some of which will be incorporated into a new strategic plan covering the next three years. We all look forward to working together to making TKC an even stronger hub for the Kirribilli community.

*Janet Gilbert
& Jenny Rollo*
CO-CHAIRS



MESSAGE FROM THE GENERAL MANAGER

It is a pleasure to be working here at The Kirribilli Centre. I have been in the role of General Manager since January 2018. The Centre continues to change and evolve, endeavouring to meet the needs of the local community.

One of the challenges is the transitioning of the Bradfield Park Carers Program to the NDIS. The staff in the carers program have been working with the consumers in the program in this transition. Change is not easy. Part of the Carers Program's work has been around providing courses to the participants that hopefully provide tools, strategies to support each other once the program comes to a close.

Our play area at the back of the centre is always busy with mums and dads chatting whilst the children play. On average there is up to 25 children per day (Mon-Fri), that is over 6,500 individual visits per year of children and their parents utilising the back court yard. The Wednesday Story Time continues to be popular.

The number of programs at the Centre have increased with extra yoga classes due to the demand, as well as some new fitness classes such as Zumba. These classes compliment the Governments Aging Well Strategy. In the past year the centre has provided 520 classes in yoga or Pilates.

The Kirribilli Markets remain a revenue source for the Centre. There are up to 230 stalls at the markets. I love attending the

Kirribilli Markets as there is a great energy about them. People come from a great distance to visit our markets. This year we started to work with students at UTS to complete some research into how we could improve the experience for our Market stall holders and for their customers. This is still a work in progress.

The biggest challenge for me though has been to ensure that the Centre remain viable, not only in meeting the needs of the local community but ensuring that we have an income stream to support the work we do. To this end we have started looking at different ways of increasing revenue from our room hire and programs. We have steadily increased the number of people / organisations hiring rooms at the Centre which in turn adds to our income stream.

We are very grateful to North Sydney Council for their ongoing support in many different ways, including grants for special projects and use of our lovely building.

I would also like to thank the Board for all their hard work and time dedicated to The Kirribilli Centre and their support to me. Finally, I would like to thank the staff who have worked tirelessly in implementing changes for the future.

Carl Piraino

GENERAL MANAGER



MARKETING AND PROGRAMMING

HIGHLIGHTS

This year has seen several new initiatives put in place, which has helped grow our room hire bookings, programs and community engagement.

ROOM HIRE

With a focus to bring in more room hire bookings, we have updated (and are continuing to update) our rooms. It has been imperative that we are competitive and offer clean, updated, modern amenities to both existing and new clients. We now offer free Wi-Fi to our room hire clients, and at a minimal cost to people who are at the Centre.

Room booking rates have been standardised, which has attributed to growth.

MARKETING

TKC has received fantastic support from our local paper, with several articles being published, which has helped bring awareness to our programs, classes and community initiatives.

COMMUNITY

Our knitting group continues to support local charities such as 'knitting for the homeless.' We received a record number of beanies, scarves, gloves, socks and blankets. Our knitting ladies meet once a week and have been instrumental in our support of the homeless. A big thank you for their continued dedication.

TKC has long been a place for locals to meet, especially mums and their bubs. This year our mums and bubs group has grown. We offer a place to socialise, kids to play together, meet new friends, form support groups, and this year we have seen a massive increase in participants. It has been wonderful to see our community come together, and more so to see much needed support groups formed.

Our Share the Dignity drive went extremely well. The number of locals and staff that donated personal hygiene products to homeless women and women in shelters was astounding. We had the best response ever! It was

heart-warming to see so many of us donate.

Our wonderful storyteller Katie has moved onto her first job. Katie has been a valued member of our team for three years and was both loved by the kids and parents alike. We have been very lucky to have her here. Katie has been replaced by the equally wonderful Maddy.

CLASSES

This year we have had art classes, new exercise classes, baby massage courses, floral workshops, dance, drama classes, CPR courses, music and singing lessons, senior initiatives and more counselling sessions held. It is great to see such diversity in what we offer, which brings in new people to the Centre.

We have been very lucky to hold baby massage classes and our very popular Being Mums programs - which are both initiatives to help those mums most at need. Both help mums to bond with baby, strengthen family relationships and mums' mental health and personal wellbeing. Programs such as these have been made



possible with the help of Norths Club and North Sydney Council. The feedback we have had from mums has been nothing short of inspiring. The help and support they have received, along with professional guidance has often been the much-needed lifeline to help them move forward.

EVENTS

Our annual seniors lunch event, in celebration of Seniors Week was a wonderful afternoon, with a record number of attendees. This event remains a highlight in our event calendar.

Our annual playgroup morning tea was a massive hit, especially with the young ones. Not only did we have a cultural morning tea, but both the little ones and their parents got to meet others in our community. Such events like this help strengthen our community and reduce social isolation – and they are fun.

In December we held a Christmas lunch for socially isolated, homeless and financially struggling members of our community. This was a wonderful event that provided a magical day for those that would not otherwise be lucky enough to celebrate.

We had a Mums and Bubs, Dads and Grandparents Christmas lunch, which our Tafe students catered for. This was a fun event for local parents and families.

SPECIAL MENTION

A very special mention is to be made of our lovely Sue Minto. Sue was part of our knitting group and was a fabulous lady who knitted tirelessly for our homeless drive. Sadly, Sue passed away in July after a long illness. I would like to take this opportunity to say how incredibly lucky we were to have her here at TKC. She will be sorely missed, but will always hold a special place in our hearts.

Jo Harvey
PROGRAM AND
MARKETING MANAGER



Support for mums with bubs

Free programs start in Kirribilli Centre

Caroline Tang
MOTHERS with babies can benefit from a free support group starting in the Kirribilli Centre next month. The eight-week "Being Mum" program starts on February 13 and coincides with a free, four-week baby massage course.

The support group aims to help women with the challenges of motherhood, such as stress and isolation. Jo Harvey, programs and marketing manager, said the centre had achieved great success with the "fantastic" program in past years.

"Our massage course is run by a midwife and is really helpful with bonding," Ms Harvey said. "The course was designed to teach mothers a simple massage sequence and explore how to interpret your baby's subtle cues."

"Baby massage has many benefits, including supporting infant digestion, improving babies' quality of sleep and supporting maternal-infant bonding," she said. Ms Harvey encouraged mothers to take up the centre's support group and flourish in a positive, friendly environment.

"Mums who have been to our group have really benefited: their moods improve, they are happier and they enjoy the experience," she said. "Most mums still come to attend the centre for other playgroup activities."

Ms Harvey said bookings were essential for both programs. Call 9622 4499 or visit the.kirribillicentre.org.

Mums who have been to our group have really benefited

Jo Harvey, Kirribilli Centre

"We have a professional in the field facilitating the group who helps the mums with coping skills."

"Morning tea is provided and mums can also attend the mums and baby massage."

"This group is wonderful for meeting other mums, gaining support and friendships," she said. "It's good for mums to be around other mums who understand how they feel."

The Kirribilli Centre is running a free support group for mothers and babies from February.

BRADFIELD PARK CARERS PROGRAM

The Bradfield Park Carers Program has been operating on minimum staff since January 2018 mainly due to funding changes. Even with these changes we are pleased to report that we have been continuing with a great program of support for our clients.

Most of our clients are caring for someone in their family with a mental illness, a few have a dual diagnosis and physical and cognitive disability in addition to a mental illness. Approximately 40% of our participants this year have been older carers, aged between 60-70 years of age. A further 30% (approx.) are aged 71-89 years and 25% were 50-59 years and the remaining few participants were younger, in the 40-49 years age group. We are providing a good range of services for our older clients and our programs are well attended by this demographic. One of our clients gave this feedback "[This is] THE most supportive and caring organisation and their counsellors will

do anything to help. They are all wonderful and very supportive - and pleasant people."

We have had one special activity for our Women's Circle, a tour of the Chinese Gardens in Darling Harbour in March. We have had two events for our Male Carers Group, one in March and another in September. We have had one special outing for our Working Carers Group, a cooking school event in March this year.

In July we ran two training workshops on Supporting Each Other - An Introduction to Peer Support. These sessions were very well attended. We have also run Mental Health First Aid for Older People, Managing Challenging Behaviours and The Accidental Counsellor Workshops.

From the middle of this year many of our activities have been of a more psycho-educational. This has been to resource our Carer Peer-Support Group which will meet regularly at The Kirribilli Centre, to run a self-supported group for carers. Bradfield Park Staff will oversee and supervise this group.

We have been providing counselling, referrals and advocacy. One client recently expressed her appreciation of this service, writing "I know where to come for advice and support. Bradfield Park is always very supportive and welcoming."

We are also commencing a six-week Carer Wellness Program which was developed by staff of the Bradfield Park Program and designed to meet the needs of our client group.

Many of our carers are very busy with the demands of their caring role and are not always available to attend programs with us. However, we regularly receive feedback that our program has been very important to our clients, for example Mary said "I can't always make it to your events but I just wanted to say, your organisation is so amazing. When I get an email from you guys, it puts a smile on my face. Thank you for what you do."

WOMEN'S CIRCLE

The Program has continued to provide a wide range of respite activities for our female carers, offering educational, cultural and creative events which have been much enjoyed, and



particularly appreciated because of the peer support on offer. The women took part in our 'Japanese Cultural Day' and a tour of 'The Chinese Garden of Friendship'. They had the opportunity of attending the musical 'The Bodyguard' and the historical film 'Victoria & Abdul' as well as the popular combined events with the Men's group, including 'Yulefest', and 'Norman Lindsay Gallery and Museum', in the beautiful Blue Mountains, 'Archibald Wynne & Sulman Exhibition' and our annual 'End of Year Celebration' at Norths in Cammeray.

Sheno's feedback (not her real name) *Sheno cares for her adult daughter, diagnosed with dissociative identity disorder: "So nice to be 'cared for' rather than 'carer of...'. Wonderful to socialise with non-judgemental and very accepting people, and I have made many lasting friendships. As a result - I feel less isolated. I get lots of advice from fellow carers, and we are able to share similar challenges which we face with our loved ones on a day-to-day basis. It is especially helpful having others 'get you' regarding NDIS issues."*

WORKING CARERS GROUP

We have offered a variety of events throughout the year with priority given to working carers. They have enjoyed the Sydney Theatre Company's play 'The Father',

Pipilotti List's 'Sip my Ocean' at the MCA, and the Sydney Cooking School's 'Mexican Gourmet Cooking Class' at Neutral Bay. Some of these events have been combined with a meal in order to facilitate much requested peer support. Other working carers, particularly couples, desperately need quality time for themselves in order to recharge their 'relationship batteries'. Although we tend to organise events over the weekend for the working carer population, the weekday activities are also available to them.

Lisella and Grant's feedback (not their real names) *Lisella and Grant care for their two adult sons who have autism and Grant's mother who lives with depression and anxiety: "The stimulating Bradfield Park activities take us out of our home/comfort zone, providing us with a break in order to gather strength to look after ourselves, both individually and as a couple. Additionally, being amongst other people who know, 'understand' how much the job of caring creates so much isolation, is reassuring. Quite frankly, the events themselves are a 'life saver' and the effects reverberate long afterwards."*

MEN'S GROUP

The Men's Group has been operating for eight years now and meets over a meal and

an activity which the men themselves choose. They have formed friendships outside of our program, arranging social outings together all over Sydney. This has resulted in the men taking a much more active caring role within their families. Some of the activities enjoyed this year have included 'This is a Voice' at the Powerhouse Museum, and historical tours of 'Victoria Barracks' and 'Fort Denison'. The men have also taken part in trips out of the city as well as cultural events in Sydney, which made up the larger combined events, referenced in the Women's Circle summary.

Malachy's feedback (not his real name) *Malachy cares for his adult daughter who has been diagnosed with schizophrenia and drug-induced psychosis. He also cares for his brother with bipolar disorder: "I always look forward in anticipation to our Men's Group outings. These are the only people who understand my situation. We compare our support strategies, and the chemistry is fantastic! The events elevate the spirit and give me freedom - even for a day. I am able to return home refreshed, invigorated and feeling positive across the spectrum."*

MARKETS REPORT

The Markets have had another very good year of operation.

Stallholder numbers have remained consistent all year, with several new stallholders, which allows us to offer more variety.

This year, the markets received extremely good media exposure across a variety of platforms. Our markets are consistently in the top 5 Sydney markets.

Our social media platforms have grown in follows and likes, with a cult-like following, especially with our Art, Design

and Fashion market.

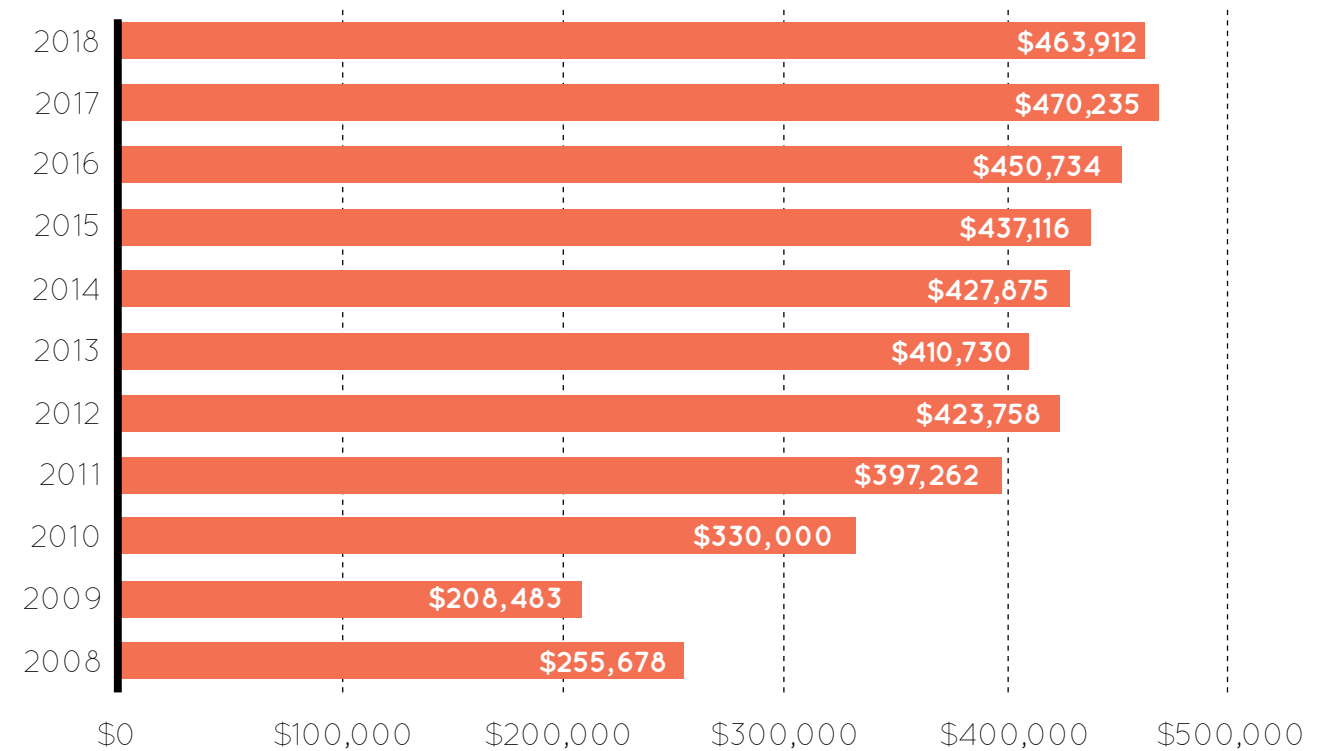
As always, the Markets staff have done an incredible job during the year and without them the Markets wouldn't operate. A very big thank you to them all.

All in all, it has been a very good year for the Markets.

Paul Justelius-Wright

MARKETS MANAGER

Market Income (Gross)



BOARD OF DIRECTORS

AS AT 30 JUNE 2018



Jenny Rollo

CO-CHAIR

Jenny has served on the Board for the past three years. Jenny is a research scientist at the University of Sydney working to unravel the cascade of molecular mechanisms that lead to the development of Alzheimer's Disease (AD). She began as a physicist before spending many years involved in the commercialisation of a novel engineering design that eventually led her back into academia to complete a PhD in mechanical engineering. During her research, Jenny became a carer for her parents after her mother developed AD. The Bradfield Park Carers Program provided invaluable support at this challenging time, which led to Jenny becoming involved with TKC to give back in a small way to the organisation that had provided her with help at the time when she most needed it.



Janet Gilbert

CO-CHAIR

Janet joined the Board in 2015 and is an employment lawyer with the Timber Trade Industrial Association. She has been a solicitor since 1996 and is a member of the Law Society of New South Wales. Janet is a regular conference speaker and writer and has lived in Kirribilli since 1997. Janet enjoys contributing to the local community as a member of the TKC Board.



Lyn Huxham

DEPUTY CHAIR

Lyn has served on the Board for four years. She is a sales and marketing professional having worked extensively in the aviation and travel industry, and recently in real estate. Earlier careers spanning the architecture and legal professions have contributed to her extensive experience. Lyn has a Postgraduate Degree in Tourism Management and holds a current Certificate of Registration Property, Stock & Business Agents.



Jenny Turner

SECRETARY

Jenny has 20 years of experience across a number of industry sectors, including retail, banking and finance, local and state government, telecommunications and automotive in business development and project management. She has a strong track record in developing solutions for customers and overseeing successful implementation of training programs. Jenny's experience ranges from working closely with executives and business leaders in large corporations to start-up environments of innovation and creativity.



Irene Bennett

TREASURER

Irene has been a Kirribilli resident multiple times and is proud to call it home since 2001. Being part of a vibrant and diverse community is important to her, and her admiration for the work the Centre does to bring the various sectors of the community together is what motivates her to contribute by participating on the Board. She brings 30+ years' experience from accounting/finance/commerce, most of it from the pharmaceutical industry, which also drives an interest in peoples physical and emotional wellbeing - needs which are particularly met through the Carers program. She currently works for an interior design company in the city as Financial Controller.



Cathryn Gross

ASSISTANT TREASURER

Cathryn is a long-term resident of Neutral Bay and mother to three young children who all attend the local primary school. She was inspired to join the board of The Kirribilli Centre because she loves the diverse community in the area and thinks The Kirribilli Centre plays an important role in bringing diverse groups together. She was also a regular user of the Centre when her children were younger. When she is not with her family, Cathryn runs a boutique fee for service financial advice business, Twelve Wealth. Prior to establishing her own Wbusiness, she had a long career in financial services, primarily at UBS and the Commonwealth Bank.





TKC STAFF

Thank you to our talented staff past and present. The following people were employed by The Kirribilli Centre from 1 July 2017 - 30 June 2018.

THE KIRRIBILLI CENTRE

Carl Piraino	General Manager
Jodi Harvey	Program and Marketing Manager
Justyna Delofski	Front Office Administrator
Roger Hack	Caretaker

KIRRIBILLI MARKETS

Paul Justelius-Wright	Markets Manager
Stuart Crane	Assistant Markets Manager
Arindam Maiti	Markets Assistant
Anirudha Maiti	Markets Assistant
Lewis Cavender	Markets Assistant
Halle Leggett	Markets Assistant
Nicholas Little	Markets Assistant/Traffic Controller
Roger Hack	Markets Assistant
William Norrie	Markets Assistant/Traffic Controller

BRADFIELD PARK CARERS PROGRAM

Lisa Liber	Program Coordinator (from Jan 2018)
Gerri Mehra-Slevin	Counsellor/Program Manager (until March 2018)
Akiko Tomioka	Counsellor/Program Manager (until December 2017)

THANK YOU

OUR VOLUNTEERS

It would not be possible to achieve all that the TKC does without the efforts of our extraordinary volunteers. We wish to say thank you for dedicating your time and talents to the Centre and for the positive impact that you have made on the community. All of our volunteers are too numerous to list here, but we wish to acknowledge our regular volunteers that turn up week after week to assist in this important work. Special mention to our long-term volunteers Jean Marin, Gretel Jones and Shahla Jalili.

- Jean Martin
- Gretel Jones
- Elizabeth Gervay
- Anthony Rustuccia
- Peter Fagan
- Efi Carr
- Shahla Jalili
- Terry Kemp
- Andrew Corish
- Katie Trethowan
- Dick Helle
- Julia Karnani

OUR PARTNERS

Our partners are involved in the delivery of TKC services. They bring skills and expertise to ensure that we deliver work to the highest quality standards and reach as many people in our community as possible. Among our major partners are:

- Adult Survivors of Child Abuse
- Amateur Chamber Music Society
- Australian Chinese Community Association
- Community Care Northern Beaches
- Crows Nest Centre
- Greenway Tenants Group
- House with No Steps
- Lifeline Northern Beaches
- Lower North Shore Community Transport
- Lisa Balemi-Hughes
- New Horizons
- North Sydney Community Centre
- North Sydney Council
- Partners in Recovery
- St Aloysius' College
- TAFE Crows Nest
- Uniting Care Mental Health
- Yarn on a Stick/Friday Knitting Group

OUR SUPPORTERS

Our supporters are individuals, families, local business, government and non-government organisations. To these supporters we wish to say thank you for your generous support this year. Together we have been able to respond to the needs and interests of our local community and create a vibrant place to live. Among our major supporters are:

- North Sydney Council
- Australian Government Department of Social Services
- Northside Community Forum
- North Sydney Leagues Club
- Partners in Recovery



FINANCIAL HIGHLIGHTS

It has been another successful year for TKC, with income increasing by \$50,122 (4%) which was largely due to one-off additional ad-hoc funding provided by the Department of Social Services towards the Carers Program. As in previous years, the continued financial sustainability of TKC is primarily due to the strengthen of The Kirribilli Markets. Market income continues to be one of the largest revenue sources for TKC, accounting for 37% of the gross revenue. The Kirribilli Markets continues to add excitement and colour to our community years after their inception. We are proud of the competitive prices for an incomparable venue offered to market stall holders year on year.

Income from room hire, courses and workshops are growing steadily, proving to be strong income sources for TKC, now contributing 12% of gross revenue. TKC hosted a variety of clubs, groups, performances, meetings, adult and children's parties and community events, soundly demonstrating how it is gaining a reputation as a venue of choice in the local area. During the financial year ended 30 June 2018, significant investment was made to improve the look and feel of the hire rooms, including new furniture and fittings that will greatly enhance the experience for the community.

At the same time income increased, expenses decreased by \$32,247 (3%). The largest savings in expenses was in employment costs because of changeover in staffing levels and consolidation of roles and duties, particularly at the management level. Our new General Manager has taken on leadership of the Carers Program as

well as the day-to-day management of the Centre. A review across all major expense categories also resulted in overall savings achieved across the board. As mentioned earlier, significant investments were made in new furniture and fittings for the Centre as well as in the information technology infrastructure, while redundant assets were written off during the year.

We would like to take this opportunity to thank our supporters during the year, North Sydney Council, the Department of Social Services, Family & Community Services, North Sydney Leagues Club and our committed staff and volunteers.

The North Sydney Council have continued to provide immense support during the year, providing recurring funds to support programs for Mental Health Respite and Wellness. Small grants were also provided during the year for the Music & Movement Program, Community Connecting Choir, Community Weekly Lunch, Community Christmas Lunch and the Seniors Festival.

During the year, two small grants from Family & Community Services were expanded to promote active volunteering and to successfully upgrade the Café. The North Sydney Leagues Club has been generous each year with their contribution towards the Mums & Bubs/ Wellbeing for Parents.

Our Carers Support Program is funded by the Department of Social Services and we thank them for their ongoing support. With the transition to the National Disability Insurance Scheme (NDIS), funding will be progressively reduced until 30 June 2019, which creates some resourcing challenges over the next year.

The Board of Directors and Management of the Centre are working together to manage the transition; ensuring that the Carers are supported and well prepared for the future and protecting the ongoing viability of the Centre to continue to offer services and programs of benefit to the local community.

Irene Bennett

TREASURER

FINANCIAL OVERVIEW

KIRRIBILLI NEIGHBOURHOOD CENTRE CO-OPERATIVE LIMITED

ABN 49 171 540 646

DIRECTORS' REPORT

Your directors present their report on the Co-Operative for the financial year ended 30 June 2018.

Directors

The names and particulars of the directors of the co-operative holding office during or since the end of the financial year are:

Peter Dowling (resigned 17 October 2017)	Lyn Huxham
Irene Bennett	Cathryn Gross
Janet Gilbert	Jenny Turner
Jenny Rollo	

The directors listed above fulfil their duties in an honorary capacity and are not remunerated for their service.

Principal activities and performance

The principal activities of the co-operative during the course of the financial year were to provide services to the community.

There were no significant changes in the nature of the activities of the co-operative during the year.

The surplus of the co-operative for the year ended 30 June 2018 was \$150,575 (2017: \$68,206 surplus).

Review of operations

In the opinion of the directors the co-operative's operations during the year performed as expected.

Dividends

In accordance with the co-operative's rules, no dividends, distributions or rebates may be paid to the members of the co-operative.

Future developments

The co-operative expects to maintain the present level of operations and hence there are no likely developments in future financial years.

Environmental issues

The Co-operative's operations are not regulated by any significant environmental regulation under a law of the Commonwealth or of a state or territory.

After balance date events

No known matters or circumstances have arisen since the end of the financial year which significantly affected or may affect the co-operative's operations, the results of those operations or the state of affairs of the co-operative in future years.

DIRECTORS' REPORT (Cont.)

Indemnities given to, and insurance premiums paid for auditors and officers

The Co-Operative has not during or since the end of the financial year, indemnified or agreed to indemnify any current or former officer or auditor of the Co-Operative against a liability incurred as such by an officer or auditor.

Proceedings on behalf of Company

No person has applied for leave of Court to bring proceedings on behalf of the Co-Operative or intervene in any proceedings to which the Co-Operative is a party for the purpose of taking responsibility on behalf of the Co-Operative for all or any part of those proceedings.

The Co-Operative was not a party to any such proceedings during the year.

Auditor's independence declaration

The auditor's independence declaration is set out on page 21 and forms part of the directors' report for financial year ended 30 June 2018.

This report is made in accordance with a resolution of the directors:

Yvonne Bennett

Director
Dated: 25 September 2018

[Signature]

Director
Dated: 25 September 2018

STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME FOR THE YEAR ENDED 30 JUNE 2018

	Note	2018 \$	2017 \$
CLASSIFICATION BY NATURE			
Revenues from ordinary activities	2	1,193,872	1,157,826
Employee benefits expense		(570,839)	(645,897)
Depreciation		(62,395)	(7,744)
Other expenses from ordinary activities		(410,063)	(435,979)
Surplus from ordinary activities		150,575	68,206
Accumulated funds at the beginning of the financial year		367,884	299,678
Accumulated funds at the end of the financial year		518,459	367,884

BALANCE SHEET AS AT 30 JUNE 2018

	Note	2018 \$	2017 \$
CURRENT ASSETS			
Cash and cash equivalents	3	622,399	543,161
Receivables	4	6,363	11,656
Inventories		178	-
Other	5	21,176	18,944
TOTAL CURRENT ASSETS		<u>650,116</u>	<u>573,761</u>
NON-CURRENT ASSETS			
Property, plant and equipment	6	-	23,804
TOTAL NON-CURRENT ASSETS		<u>-</u>	<u>23,804</u>
TOTAL ASSETS		<u>650,116</u>	<u>597,565</u>
CURRENT LIABILITIES			
Payables	7	20,637	54,424
Other	8	55,786	124,922
Provisions	9	31,194	31,536
TOTAL CURRENT LIABILITIES		<u>107,617</u>	<u>210,882</u>
NON-CURRENT LIABILITIES			
Provisions	9	24,040	18,799
TOTAL NON-CURRENT LIABILITIES		<u>24,040</u>	<u>18,799</u>
TOTAL LIABILITIES		<u>131,657</u>	<u>229,681</u>
NET ASSETS		<u>518,459</u>	<u>367,884</u>
FUNDS			
Accumulated funds		<u>518,459</u>	<u>367,884</u>
TOTAL FUNDS		<u>518,459</u>	<u>367,884</u>





**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2018**

	Note	2018 \$	2017 \$
Cash flows from operating activities:			
Receipts from members and customers		1,239,005	1,283,052
Payments to suppliers and employees		(1,110,340)	(1,132,869)
Interest and dividends received		7,169	4,711
Net cash (outflow)/inflow from operating activities	10	<u>135,834</u>	<u>154,894</u>
Cash flows from investing activities:			
Payment for property, plant and equipment		(56,596)	(2,765)
Net cash (outflow) from investing activities		<u>(56,596)</u>	<u>(2,765)</u>
Net increase/(decrease) in cash held		79,238	152,129
Cash at the beginning of the financial year		543,161	391,032
Cash at the end of the financial year	3	<u>622,399</u>	<u>543,161</u>

DIRECTORS' DECLARATION

The directors have determined that the Co-Operative is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies described in Note 1 to the financial statements.

The directors of the Co-Operative declare that:

- The financial statements and notes, as set out on pages 4 to 17 are in accordance with the *Australian Charities and Not-for-profits Commission Act 2012* and the *Co-Operatives Act 1992 (NSW)* and:
 - comply with Accounting Standards as described in Note 1 to the financial statements, the *Australian Charities and Not-for-profits Commission Act 2012* and the *Co-Operatives Act 1992 (NSW)*; and
 - give a true and fair view of the Co-Operative's financial position as at 30 June 2018 and of the performance for the financial year ended on that date.
- In the directors' opinion there are reasonable grounds to believe that the Co-Operative will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the board of directors:



Director

Dated: 25 September 2018



Director

Dated: 25 September 2018



INDEPENDENT AUDIT REPORT TO THE MEMBERS

Audit Report

We have audited the financial report of Kirribilli Neighbourhood Centre Co-Operative Limited for the financial year ended 30 June 2018, as set out on pages 4 to 18. Typically with non profit Co-Operatives, it is not practicable to maintain an effective system of internal control over income from market days, donations and fundraising activities until the income is recorded in the accounting records. Accordingly, our audit in relation to these activities was limited to the transactions once recorded.

In our opinion, subject to the effects of such adjustments, if any, as might have been determined to be necessary had the limitation referred not existed, the financial report of Kirribilli Neighbourhood Centre Co-Operative Limited presents fairly, in all material respects, the financial position as at 30 June 2018 and of its financial performance for the year then ended and are in accordance with the *Australian Charities and Not-for-profits Commission Act 2012* and the *Co-Operatives Act 1992 (NSW)*.

Directors Responsibility

The directors of Kirribilli Neighbourhood Centre Co-Operative Limited are responsible for the preparation of the financial report that gives a true and fair view in accordance with Accounting Standards as described in Note 1 to the financial statements, the *Australian Charities and Not-for-profits Commission Act 2012* and the *Co-Operatives Act 1992 (NSW)*; This responsibility includes establishing and maintaining internal controls relevant to the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the directors are responsible for assessing the ability Kirribilli Neighbourhood Centre Co-Operative Limited, to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intend to liquidate the Entity or to cease operations, or have no realistic alternative but to do so.

Auditor's Responsibility

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

INDEPENDENT AUDIT REPORT TO THE MEMBERS (Cont.)

Auditor's Responsibility (cont.)

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the internal controls of Kirribilli Neighbourhood Centre Co-Operative Limited.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the management committee.
- Conclude on the appropriateness of the directors' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the ability for Kirribilli Neighbourhood Centre Co-Operative Limited to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the directors regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

We also provide the directors with a statement that we have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on our independence, and where applicable, related safeguards.

Benbow & Pike
Chartered Accountants
Suite 401, 54 Miller Street
NORTH SYDNEY NSW 2060

Gerard J Abrams
Partner

Dated: 25 September 2018



AUDITOR'S INDEPENDENCE DECLARATION UNDER SECTION 60-40 OF AUSTRALIAN CHARITIES AND NOT-FOR-PROFITS COMMISSION ACT 2012 TO THE DIRECTORS

I declare that, to the best of my knowledge and belief, during the financial year ended 30 June 2018 there have been:

1. no contraventions of the auditor's independence requirements as set out in the Australian Charities and Not-for-profits Commission Act 2012 in relation to the audit; and
2. no contraventions of any applicable code of professional conduct in relation to the audit.



Benbow & Pike
Chartered Accountants
Suite 401, 54 Miller Street
North Sydney NSW 2060

Gerard J Abrams
Partner

Dated: 25 September 2018





16-18 Fitzroy Street,
Kirribilli, NSW, 2061

info@kirribilli.org.au

P 02 9922 4428

F 02 9956 7562

www.thekirribillicentre.org

www.facebook.com/kirribillicentre

ABN 49 171 540 646